2017 AJLA Winter Steering Committee Meeting
December 6–7, 2017
Hotel Mazarin
New Orleans, LA

Wed, Dec 6		AJLA–TS and AJLA Liaison Updates
7:30	8:30	CONTINENTAL BREAKFAST
8:30	8:40	Welcome from the Chair and AJLA–TS Director, Approve Minutes from Annual Conference – Jay Bassett, AJLA Chair; Christine Bohannon, Director, AJLA–TS
8:40	9:00	Explore New Orleans – Hotel Concierge
9:00	9:30	AJLA Administrative Update – Christine Bohannon, Director, AJLA–TS
9:30	10:00	Customer Relations Update – Brooke Patterson, Customer Relations Manager, AJLA–TS
10:00	10:15	BREAK
10:15	10:45	Development Update – Earl Godby, Development Manager, AJLA–TS
10:45	11:30	Stakeholder Involvement in Agile and Scrum – James Stewart, Project Manager, and Brooke Patterson, Customer Relations Manager, AJLA–TS
11:30	1:00	LUNCH (on your own)
1:00	1:30	Veterans' Employment and Training Services (VETS) Update – Francheska Atchison, JVSG Program Lead, USDOL/VETS, Office of National Programs (To be confirmed) *Get the latest from USDOL/VETS.*
1:30	2:00	NASWA Legislative Update – Charlie Terrell, Project Manager, NASWA (To be confirmed) *An up-to-the-minute briefing of the major activities in Congress affecting the workforce system.*
2:00	2:15	Lightning Session
2:15	2:30	BREAK
2:30	3:15	USDOL/ETA WIPS and Reporting Update – TBD *Get the latest from USDOL/ETA.*

3:15	4:00	Writing User Stories – AJLA–TS

A user story is a tool used in Agile software development to capture a description of a software feature from an end-user perspective. In this interactive workshop, attendees will learn about and practice writing user stories.

4:00	4:30	CertLink Sub-Committee Meeting – Regena Wheeler, CertLink Chair
5:00	7:00	RECEPTION

Network with Steering Committee members and AJLA–TS staff at an onsite appetizer reception.

Thurs, Dec 7		Committee Business
7:30	8:30	CONTINENTAL BREAKFAST
8:30	9:00	Reporting Sub-Committee Meeting – Marilyn Nicolls, Reporting Chair
9:00	9:30	AJL Sub-Committee Meeting – Stacey Laing, AJL Chair
9:30	10:00	Demographics Rewrite Project Update and Discussion – AJLA–TS and States
10:00	10:15	BREAK
10:15	10:45	Demographics Rewrite Project Update and Discussion (Cont.) – AJLA–TS and States
10:45	11:30	ETP Rewrite Project Update and Discussion – AJLA–TS and States
11:30	1:00	LUNCH (on your own)
1:00	2:00	Scrum Backlog Management Basics – James Stewart, Project Manager, and Brooke Patterson, Customer Relations Manager, AJLA–TS
2:00	2:45	TBD
2:45	3:00	BREAK
3:00	3:30	Meeting Wrap-Up

Upcoming events, meeting evaluation and talk-back session, old business, new business.

3:30	4:30	AJLA–TS Tech Cafe

Before you leave for home, take advantage of this final opportunity to ask a question, discuss a project, or receive training on a particular product section or feature.